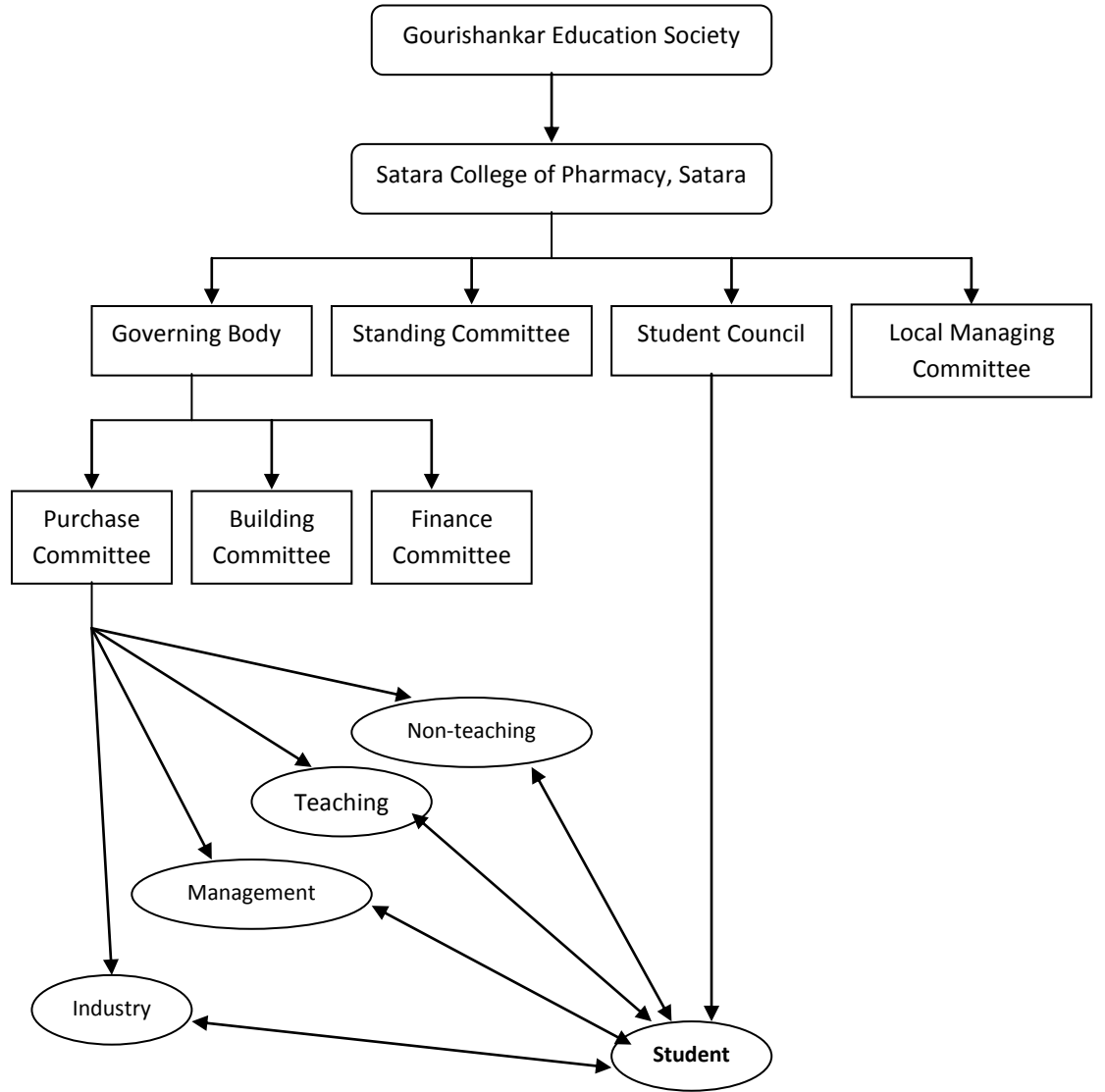


मुद्रा क्रं. १. आपली रचना, कार्ये व कर्तव्ये यांचा तपशील ;

महाविद्यालयाची रचना

➤ **Organisational Chart:**



❖ **MISSION** »

Pharmacy Education : Preparing The Servant Leaders Of Tomorrow

Satara College of Pharmacy exists to advance human health and quality of life by imparting value based updated pharmacy education and spiritualism so as to develop professionally competent and socially obliged pharmacists with highest nobility & self respect.

❖ **Vision »**

Satara College of Pharmacy would be known for Leadership in education, research, public and patient care. To achieve this we plan to excel in the following :

Giving highest priority on personal, professional, social and spiritual development of the student, which will nature highest nobility & self respect in them. Creating educational experiences in Pharmacy, which will support our students and prepare them to face ever coming challenges in research and practice environment, Bolstering an infrastructure that fosters continuous quality education and ongoing career development. Seeking Industry Institute Interactions to advance learning science and practice.

❖ **CORE VALUES**

• **Academic Integrity :**

- We value our Institute that encourages personal growth and academic development in optimistic environment. We affirm the necessity of academic standards in students and faculty.

• **Spiritualism :**

- We believe the development supported by spiritual value, which drives our organisation.

• **Respect for Community:**

- We value our responsibility as a member of Pharmacy community and a commitment towards society to cure human sufferings.

• **Self-Discipline :**

- We value our responsibility in full development of every student in terms of a confident, self disciplined, and responsible citizen.

• **Courage :**

- We value our courage to challenge the status quo, state our intellectual and act on them.

• **Right ethical & moral values :**

- We value our high ethical & moral values to uplift human life and pharmacy profession.

• **Good Governance :**

- We believe in having transparency, accountability & efficiency in whatever we do, thus ensuring good governance with high team spirit.

मुददा कं. २. आपले अधिकारी व कर्मचारी यांचे अधिकार व कर्तव्ये ;

Main Responsibilities:-

1. Teaching and Assessment of student achievements – 50% weightage
2. Making significant research contribution to the pharmacy field – 35% weightage
3. Contributing to the other College activities – 15% weightage

Responsibilities in details:-

1. Teaching –

a) Perform of duties, with the aim of 100% syllabus completion, including tutorials and seminar for IVth year, practical work, counseling as well as promotes the well being of students.

b) Assess the students on continuous basis, sets and marks test and examination paper (Practical & Theory) within the established time frame.

c) Seek to improve the teaching performance through appropriate means, including giving due consideration to feedback from students.

d) Take pastoral responsibility in the college as assigned and to support students in key aspects of personnel development planning and the acquisition of relevant skills.

2. Research: -

a) Obtain new knowledge by theoretical and / or observational or practical methods.

b) Undertake original individual and collaborative research leading to significant advances in their pharmacy field and its publication in reputed national or international journals & books.

c) Through the head of the college bring research grants from the university for the various research projects undertaken.

d) Maintain contacts and collaboration with peers in other universities and academic institution and keep abreast of recent advance in the field.

e) Prepare and present papers and other research outputs in national and international seminars, conferences workshops and other events.

3. Other Activities: -

Administration and Management: -

a) Participate in a collegial manner in the administration of academic affairs at department / division, faculty / institute and university level.

b) Attend college meeting as required as well as other relevant college meeting and boards.

A) Other (Miscellaneous) –

a) Undertake such other duties as may be reasonably expected by the head of the institution.

b) Comply with relevant college policies and regulations regarding financial matters, harassment, equal opportunities, public interest disclosure, health and safety, intellectual property, data protection or any other rules, regulations or any codes binding on the member of staff.

Job Responsibilities to be shouldered by the Heads of the Various Departments.

1) Class Teachers :-

Duties:-

- a) To keep the track of attendance record of the students.
- b) To supervise the sessional, pre annual, pre- semester theory & practical examination performance of the students.
- c) To counsel the students regarding their all matters.
- d) To be in touch with the students everyday (to have day today contact with the students)
- e) To arrange class tour and / or entertainment hour for the students.
- f) To arrange parents students meet twice in a year.
- g) To conduct pre – annual, pre – semester examination of students .

Target: - (100% results of the class along with University Topper).

2) Academic In charge –

Duties: -

- a) To prepare time – table, to work for workload arrangement of the staff members.
- b) To keep watch on daily time- table follow up by the staff members (DPR filling)
- c) To prepare academic calendar at the beginning to the academic session.
- d) To dispatch the attendance record of the students of each class every month.
- e) To make alternative arrangement for the staff members on leave.
- f) To record the minutes of all staff meeting.
- g) To call for the meetings of various bodies & prepare the reports.
- h) Supervision on lectures & practicals conducted day to day.

Target: - (Well planned academic activities with 100% syllabus completion)

3) Training and Placement Incharge: -

Duties: -

- a) To arrange the seminars by the various renowned personalities of the Industry, Marketing, etc.
- b) To arrange inplant training for the III & IVth year students.
- c) To prepare and send the brochures of college information to the various pharmaceutical companies and calling and arranging the campus interviews.
- d) To arrange alumni meet and to keep communication with alumni.

- e) To ask to submit the training report to the students who has undergone implant training.
- f) To create database of all present and past students.
- g) To arrange Industrial tour the students.
- h) To disburse the scholarship amounts to the student.
- i) To maintain the documents of appointments & selection of the students to prepare & sign the various companies.
- j) MoU's with various organisation.

Target: - 100% Placement of the outgoing students.

4) Cultural In charge:-

Duties: -

- a) To motivate the students for conducting the programme on their own.
- b) To arrange annual social gathering.
- c) To Co-ordinate all the programming taking place of the college and society.
- d) To make arrangements for the visits of the famous personalities from various fields to the campus.
- e) To post the invitations and thanks giving letters to the eminent personalities visited to the college.
- f) To supervise the publicity of the various cultural programme conducted in the college campus.
- g) To arrange gymkhana meetings, student General Meetings & keep record of the same.

Target: - To motivate the students for 100% involvement in the cultural activities.

5) National Service Scheme (NSS)

Duties: -

- a) To arrange the NSS camp.
- b) To arrange the NSS activities such as NSS day, AIDS day etc throughout the year.
- c) To attend all the meetings organised by the university and Co-ordinate the activities with the students.
- d) To send the students to the university NSS camp.
- e) To attend the NSS training programme and refreshment courses arranged for the programme officer by the university.
- f) To publish the news of the various activities conducted under NSS roof.

Target: - To motivate the students for the 100% participation in the social services.

6) Magazine Incharge: -

Duties:-

- a) To collect and display articles, paintings, poems, slogans, on the notice board throughout the year.
- b) To motivate the students to write articles, and create poems.
- c) To take note and inform about the university notifications for the various activities such as a essay writings to the students.
- d) To motivate the students for collecting the advertisements for the magazine.
- e) To keep cover page design competition.
- f) To motivate the staff member to write scientific articles, for the magazine.
- g) To issue the annual magazine of the college in the month of March of the academic year.

Target: - To compete in inter college magazine competition of the university.

7) Sports Incharge:-

Duties: -

- a) To arrange annual interclass sports week.
- b) To motivate the students for taking part in university sports competition.
- c) To conduct state level pharmacy sports competition.
- d) To publicise all the events taking place in the campus through newspaper journals etc.
- e) To supervise the advertisements, maintain the record & display the same on notice board.

Target:- To win maximum prizes in the lead college sports competition.

8) Exam Incharge:-

Duties: -

- a) To supervise and control for the smooth conduct of sessional, pre semester, pre annual theory and annual practical examinations.
- b) To conduct pre semester and pre annual examination.
- c) To motivate the staff members for submitting the sessional, pre- semester, pre annual, theory and practical examination.
- d) To motivate the staff members for filling the theory and practical sessional marks in the mother register.

- e) To prepare annual semester time table for the practical examination of the university
- f) To make the arrangement of accommodation & food for the external examiner.
- g) To provide the required material of the practical examination to the each department in advance.
- h) To maintain the secrecy of the examination question papers.
- i) To prepare and submit the result analysis after each sessional, semester and annual theory & practical examination results.
- j) To make available of all the stationary & exam material from MSBTE/University well in advance.

Target:- Smooth conduct of the examinations.

9) Staff and Student welfare: -

Duties: -

- a) To celebrate the birthdays of the staff members.
- b) To run students counseling cell actively.
- c) To make compulsion to the speaking in english to the staff and students (English Communication Cell)
- d) To arrange staff seminar every week on Saturday.
- e) To motivate the staff members to take membership of APTI, ISTE, IPA etc.
- f) To start ISTE students chapter in the college premises.
- g) To arrange debate competition for the students frequently.
- h) To motivate the students for GATE preparation and arrange seminar of the academicians for motivation.
- i) To arrange staff tour.

Target:- To make college environment congenial so that staff and students should feel at home.

10) Museum Development Incharge: -

Duties: -

- a) To develop museum of each department separately.
- b) To develop various acrylic sheets display outside of the various departments.
- c) To supervise the notice of all the notice board including of departmental notice boards.
- d) To instigate the staff and students for the preparation of the various slides & pictures.

Target:- Development of informative and artistic museum.

11) Research Cell Incharge: -

Duties: -

- a) To plan and supervise the staff and students research activities
- b) To supervise the day today work of library.
- c) To find the requirements of the books and place the order of the those books to the various book sellers.
- d) To send the various research project for the funding to the authorized bodies.
- e) To prepare and send the proposal for the various new projects & the new colleges.

Target:- To carry out research activities which will fetch the funding to the college.

12) Stores & Purchase Committee:-

Duties: -

- a) To make available the chemical, glassware, apparatus and instruments to the various Departments.
- b) Inventory Management.
- c) To take requirements from the all departments to ask for quotations from the various suppliers and place order to the various companies / industries.
- d) To check and supervise the dead stock register of central store of department.
- e) To supervise and check various register along with dead stock register of various departments.
- f) To make arrangement of the checking of dead stock of every department after the completion of academic year.
- g) To make arrangement for the repairs of the instruments / apparatus of each departments.

Target:- To check on over usage of chemicals to co- ordinate central store with other departments.

13) Responsibilities of Computer & Website Maintenance Department:-

Duties: -

- a) To keep day to day record of the visits of the staff members & students to the computer department.
- b) To update with the new software's in the field of pharmacy.
- c) To contribute to the design, planning and implementation of the learning & teaching programmes.
- d) To handle and take the various hardware & software problems during day to day case of computers.
- e) To help of the various activities of the institution.
- f) To supervise for the smooth conduct of computer department.

- g) To make available the Internet facility to the staff and students.
- h) To update the computers every fortnightly.
- i) To update the website of institute every fortnightly & make available the information regarding latest news on the website.

14) Head of Department:-

- 1. To plan, organize & co-ordinate various innovative ideas in the department.
- 2. To solve the problems of students & staff of the department through proper counseling.
- 3. To supervise the activities going on in the department through proper counseling.
- 4. To strive for the development of the department so as to compete with other department.
- 5. To co-ordinate amongst teaching & non-teaching staff members for smooth conduct of activities within the department.
- 6. To conduct the meetings regularly & taking follow up.
- 7. To take part in circular development.
- 8. To motivate the staff members for preparing lab manuals & writing books.
- 9. To assist the staff members in using computer software as a teaching aid.
- 10. To motivate the staff members to attend the various national international conferences, seminars.
- 11. To motivate the staff members to give lectures speech in the other institution affiliated to the university.
- 12. To plan the academic calendar of the department.
- 13. To motivate the staff members for applying the sequential practical experiments with on the notice boards.
- 14. To create awareness in the instrument handling amongst all the staff members of department.
- 15. Through the head of the institution to arrange the training programme of the handling of various sophisticated instrument.

15) Public Relation Committee:-

- 1. Conduct guest lectures for 10 + 2 students regarding career opportunities in junior colleges of science.
- 2. To write & publish various articles pertaining to pharmacy in selected newspaper.
- 3. To prepare a C.D. giving information about college.
- 4. To prepare and communicate various news regarding programmes that are going to be organized in the college throughout the year.

16) Library & Documentation Incharge:-

1. To supervise the day to day work of library.
2. To find the requirements of the books and place the order of the those books to the various book sellers.
3. To conduct exhibition of books as per convenience of distributors.
4. To check library registers in monthly meeting.
5. To maintain document of any activity from all departments.

Target: Availability of the books to the students as per requirement and proper maintenance of the every document.

17) Alumni Association Incharge:-

1. To create a database of every past and present students.
2. To arrange alumni meet of the students.
3. To motivate passed out students for participation in alumni meet.
4. To motivate the passed out students to guide present students.

मुदद्द कं. ३. निर्णय घेण्याच्या प्रक्रियेत अनुसरण्यात येणारी कार्यपध्दती, तसेच पर्यवेक्षण आणि उत्तरदायित्व प्रणाली ;

The decisions are taken in the meetings of LMC/Governing Body working committees evaluation of the policies & accountability of the policy – The heads of the working committees are given the authority for the evaluation of the policies and these heads are accountable for the same.

मुदद्द कं. ४. स्वतःची कार्ये पार पाडण्यासाठी त्याच्याकडून ठरविण्यात आलेली मानके ;

कर्मचा-यांची स्वतःची कार्ये पार पाडण्यासाठी शिवाजी विद्यापीठ, कोल्हापूर, अे.आय. सी.टी.ई., पी.सी.आय., डी.टी.ई. व महाविद्यालय यांनी घालून दिलेले मानके पाळणे बंधनकारक आहे.

मुदद्द कं. ५. त्याच्याकडे असलेल्या किंवा त्याच्या नियंत्रणात असलेले किंवा त्याची कार्ये पार पाडण्यासाठी त्याच्या कर्मचारी वर्गाकडून वारण्यात येणारे नियम, विनियम, सूचना, नियमपुस्तिका आणि अभिलेख ;

१. शिवाजी विद्यापीठ, कोल्हापूर - सत्र आरंभ ०१ जुलै व सत्र समाप्ती २० मे.

२. शिवाजी विद्यापीठ, कोल्हापूर - Academic Perfomanance Index

SHIVAJI UNIVERSITY, KOLHAPUR
ANNUAL SELF-ASSESSMENT FOR THE PERFORMANCE BASED
APPRAISAL SYSTEM

(ACADEMIC YEAR _____)
(For the Faculty of Adult and Continuing Education)

(FOR UNIVERSITY TEACHERS ONLY)

(Introduced as per U.G.C. Notification 30th June, 2010 approved by Govt. of
Maharashtra State vide G.R. dated 15th February, 2011)

PART A : GENERAL INFORMATION AND ACADEMIC
BACKGROUND

1. Name (in Block Letters) :-
2. Father's Name / Mother's Name /
Husband's Name :-
3. Department :-
4. Current Designation & Grade Pay :-
5. Date of last Promotion :-
6. Address for correspondence (with Pin code) :-
7. Permanent Address (with Pin code) :-
Telephone No. (Res.) and (Cell) :-
Email :-

Whether acquired any degree or fresh academic qualification during the year ?

8. Academic Staff College Orientation / Refresher Course/ ISTE - AICTE Sponsored STTP/SBP
attended during the year.

Name of the Course/ Summer School	Place	Duration	Sponsoring Agency

SECTION – B

CATEGORY I: Teaching, learning and evaluation related activities (year wise)

Sr. No	Nature of Activity	Maximum Score		
	ESSENTIAL	API score allotted	Self appraisal score	Verified API score
1.	<p>Extension work carried out by organizing (A) Continuing Education Courses (20) Note : 1) 20 Score Points for continuing Education courses and 20 Score Points will be classified into Planning (7), Organization (7) and Evaluation (6).</p> <p>(B) Field outreach Activities (40) This will include (i)Leadership and Human Resources Development,(ii)Extension and Field Outreach,(iii) Skill Development Programmes, (iv) Quality of Life Improvement Programmes, (v) Individual Interest Promotion Programmes Note: 1) 8 Score Points for each category.. and will be classified into Planning (3) Organization (3) and Evaluation (2).</p>	60		
2.	Lectures or other extension duties in excess of UGC norms	10		
3.	Preparation & Imparting of knowledge/ instruction as per curriculum (5) syllabus enrichment by providing the additional resources to Students (5) Training to the Staff/ Faculty/ General Public. (10)	20		
4.	Use of participatory & innovative teaching learning methodologies; updating of subject content, course improvement etc.	10		
5.	<p>Examination duties (Preparing Examination Program, Setting Papers, Editing and typing of question papers, Checking & Correcting Examination Forms, Allotment of Seat Numbers, Visits to Exam Centers, Assessments of Papers, Preparing Result, distribution of Mark Sheets & Certificates.) of as per allotment.</p> <p>(Note : Each Continuing Education Course carries 2.5 Score Points.</p>	25		
	Total Score	125		
	Minimum API Score	75		

CATEGORY II - CO- CURRICULAR,EXTENSION,PROFESSIONAL

DEVELOPMENT RELATED ACTIVITIES (Year wise)

Please mention your contribution to any of the following and then enter the score at

the end :

Sr. No	Type of Activity	API Score Allotted	Self appraisal Score	Verified API Score
(i)	<p>A Institutional Co- curricular activities for students such as field studies/ educational tours, industry-implant training and placement activity (5 Point each) Activities such as Survey, Educational Tours, Industrial visits, Visits to social/ political Institutions viz. Zillah Parishad / Gram Panchyat/ Municipal Councils/ Corporation / Reformative Home/ Assembly / Parliament, Industrial Training program/ Workshop, Placement cell etc/ socio-cultural programs/ community Work. (Maximum - 10)</p> <p>B Positions held / Leadership role played in organization linked with Extension Work and any other similar activity (Each activity 10 pts.) (Maximum - 10)</p>	20		
(ii)	<p>A Contribution to Corporate life in Universities/ colleges through meetings, popular lectures, subject related events, articles in college magazine and University volumes (2 Points each) Such as Contribution to Participation in BOS/ Faculty / Academic Council / Senate/ Management Council or any other University Committee Meeting, Popular Lecturer on any subject in Uni./ College, chief guest/ Chairmen for subject related Event viz. Ph.D. Open Defense Session. Ph.D. Scrutiny meeting, resource Person/ Speaker for subject related event, Referee/ Judge for subject related event etc.</p>	15		
	<p>B Institutional Governance like Dean, Director, warden, Bursar , IQAC Coordinator, Course Coordinator, Head of the Department, P.G. Coordinator, etc.(10 Points each)</p> <p>C Participation in committees concerned with any aspect of departmental or institutional management such as admission committee, campus development, library committee, LMC, Standing Committee, Student Council. Sexual Harassment & Prevention Committee etc. Chairman -5 pts each/ Member-3Pts each.</p>			

	D	Responsibility for or participation in committee for Students Welfare, Counseling and Discipline (5 each) Participation in student related committee such as Scholarship Committee, Student Aid Fund Committee, Sportsman Aid Fund Committee, Standing Committee, Students Counseling Committee, Discipline Committee, Student Counseling etc, Chairman- 5 pts each / Member -3 pts each.			
	E	Organization of Conference / Training International (10 Points) : National/ regional (5 Points) Chairman / Convener -5 pts each/ member -3 pts each <u>International Activity:</u> - Convener / Coordinator of Conference etc.: 10 pts each - Convener of Sub- committee: 5 pts Each Member of Organizing Committee/ or Any Sub- Committee: 3 pts. Each <u>National / Regional/ University level Activity</u> - Convener/ co- ordinator of Conference : 5 pts each - Chairperson / Convener of Sub- Committee: 3 pts each. - Member of organizing committee or any sub- committee :2 pts each			
(iii)	A	Membership in Profession related committees/ Associations at state and national level. At National Level : 3 points each Such As professional / Subject Associations viz. Indian Economics Association, All India Commerce Conference etc. At State Level :2 Points each Such as Subject / Professional Associations Viz. Maharashtra Commerce Association etc.			
	B	Participation in subject associations, conferences, seminars workshop etc. without paper presentation (Each activity :2 points)	15		
	C	Participation in short term training courses less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional Governance (Each activity : 2 Points)			
	D	Membership / participation in State / Central Bodies / Committees on education, Research and National Development (5 points each)			
	E	Publication of articles in newspapers, magazines or other publications (not covered in category3); Radio talks; Television Programs (1 Points each)			
	Total Score		50		
	Minimum API Score		15		

VERIFIABLE CRITERIA:

- 1) Academic Dairy
- 2) Bio Metric Generated Slips.
- 3) Attendance sheets.
- 4) Certification by HOD / Principal.

- 5) Supporting Documents.

INDEX

Category III

Point No.	Page No.		Total Pages	Remarks
	From	To		
A	(i)			
	(ii)			
	(iii)			

CATEGORY : III. RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

Notes :

- 1) All entries in A, B, C, D, E and sub-items be indexed with page numbers
- 2) Documentary evidence of ISBN/ISSN/Indexed Journal/Impact factor is mandatory
- 3) It is incumbent on the Coordination Committee proposed in these Regulations and the University to prepare and publicize within six months subject-wise list of journals, periodicals and publishers under categories III A and B. Till such time, screening/selection committees will assess and verify the categorization and scores of publications.
- 4) The API for joint publications will have to be calculated in the following manner. Of the total score for the relevant category of publication by the concerned teacher, the first/Principal author and the corresponding author/supervisor/mentor of the teacher would share equally 60% of the total points and the remaining 40% would be shared equally by all other authors.

A) (i) Published Papers in Refereed Journals* (15 points per publication)

Sr. No.	Title with page Nos.	Journal	ISSN/ISBN No.	Whether peer reviewed/ Impact Factor, if any	No. of co-authors (40 % weightage)	Whether principal author / corresponding author / Guide (60 % weightage)	Self appraisal score	API score Verified	Page No. of relevant documents
Sub Total A(i)									

* Whether relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows:

- i) indexed journal – by 5 points: ii) papers with impact factor between 1 and 2 by 10 points, iii) papers with impact factor between 2 and 5 by 15 points, iv) papers with impact factor between 5 and 10 by 25 points, iv) Documentary evidences are mandatory.

(ii) Non refereed but recognized, indexed and reputed Journals and Periodicals having ISSN / ISBN No.
(10 points per publication)

Sr. No.	Title with page Nos.	Journal	ISSN/ISBN No.	Whether peer reviewed/ Impact Factor, if any	No. of co-authors (40 % weightage)	Whether principal author / corresponding author / Guide (60 % weightage)	Self appraisal score	API score Verified	Page No. of relevant documents
Sub Total A(ii)									

iii) Full Papers published in Conference Proceedings, Papers in Journals. (10 points per publication)

Sr. No.	Title with page Nos.	Details of Conference Publication / Journal	No. of co-authors (40 % weightage)	Whether principal author / corresponding author / Guide (60 % weightage)	Self appraisal score	API score Verified

Total A

(A(i) + A(ii) + A(iii))

B) Other Research Publications (Books, Chapters in book other than refereed Journal articles)

i) Research Monographs, Text Books, Reference Books, editorial books Published by International Publisher with an established peer review system. (Sole author 50 points per publication, Chapter in edited book 10 points per publication)

Sr. No	Title with page nos.	Type of Book & Authorship	Publisher & ISSN/ISBN No.	Whether peer reviewed	No. of co-authors (40 % weightage)	Whether principal author / corresponding author / Guide (60 % weightage)	Self appraisal score	API score Verified	Page No. of relevant documents
Sub Total B(i)									

ii) Subject Books editorial books Published by National level / State level / Central Govt. publication with ISBN / ISSN No. (Sole author 25 points per publication, Chapter in edited book 05 points per publication)

Sr. No	Title with page nos.	Type of Book & Authorship	Publisher & ISSN/ISBN No.	Whether peer reviewed	No. of co-authors (40 % weightage)	Whether principal author / corresponding author / Guide (60 % weightage)	Self appraisal score	API score Verified	Page No. of relevant documents.
Sub Total B(ii)									

iii) Subject Books and editorial books published by Other Local Publisher with ISBN / ISSN No. (Sole author 15 points per publication, Chapter in edited book 03 points per publication)

Sr. No.	Title with page nos.	Type of Book & Authorship	Publisher & ISSN/ISBN No.	Whether peer reviewed	No. of co-authors (40 % weightage)	Whether principal author / corresponding author / Guide (60 % weightage)	Self appraisal score	API score Verified	Page No. of relevant documents.
Sub Total B(iii)									

iv) Editing of the proceedings of the Seminar / Symposium / Conference / Workshops etc. (International level: sole editor 20 per publication, National level: sole editor 15 per publication, State level: sole editor 05 per publication)

Sr. No.	Title	Type of Book & Authorship	Publisher & ISSN/ISBN No.	Whether peer reviewed	No. of co-editor (40 % weightage)	Whether principal editor / corresponding editor (60 % weightage)	Self appraisal score	API score Verified	Page No. of relevant documents
Sub Total B(iv)									

**Total B
(i+ii+iii+iv)**

C) Research Projects:

i) Individual Completed Research Projects only (In case of Co-PI points are to be shared in 60:40 ratio) (Major projects: grants more than Rs.30 lakhs for experimental sciences & Rs.5 lakhs for others, 20 points per project, Major project: grants more than Rs. 5 lakhs for experimental science and Rs.2 lakhs for others, 15 points per project, Minor project: grants more than Rs.50 thousands for experimental sciences & Rs.25 thousands for others, 10 points per project, below Rs.50,000/- for experimental sciences and below Rs.25000/-for other – 5 pts. each)

(Note : The points for completed research project should be claimed in the year of completion only)

Sr. No.	Title	Agency	Year of completion	Whether Co-PI	Grant /Amount Mobilized (Rs. Lakh)	Self appraisal Score	API score Verified	Page No. of relevant documents
Sub Total C (i)								

ii) Individual Ongoing Research Projects only (In case of Co-PI points are to be shared in 60:40 ratio) (Major projects: grants more than Rs.30 lakhs for experimental sciences & Rs.5 lakhs for others, 20 points per project, Major project: grants more than Rs. 5 lakhs for experimental science and Rs.2 lakhs for others, 15 points per project, Minor project: grants more than Rs.50 thousands for experimental sciences & Rs.25 thousands for others, 10 points per project, below Rs.50,000/- for experimental sciences and below Rs.25000/-for other – 5 pts. each)

(Note : The score should be divided by number of years of the project)

Sr. No.	Title	Agency	Year of completion	Whether Co-PI	Grant /Amount Mobilized (Rs. Lakh)	Self appraisal Score	API score Verified	Page No. of relevant documents
Sub Total C (i)								

iii) Completed Consultancy Projects (Consultancy fees more than Rs.10 lakhs for experimental sciences & Rs.2 lakhs for others, 10 points per project. In case of joint ventures points are to be shared 60:40 ratio)

(Note : The points for completed consultancy projects should be claimed in the year of completion only)

Sr. No.	Title	Agency	Period	Whether Co-PI	Grant / Amount Mobilized (Rs. Lakh)	Self appraisal score	API score Verified	Page No. of relevant documents
Sub Total C (ii)								

iv) Projects Outcome/Output: Patent / Technology transfer / Product process

(Major policy document of Govt. bodies at central and state level (30 points each national level output or patent / 50 points each for international level)

Major policy documents of Govt. bodies of Central / State level (for others). (In case of joint output points are to be shared in 60:40 ratios) (National level: 30 points per outcome/output, International level: 50 per outcome / output)

Sr. No.	Name of the Project	Funding Agency	Whether Co-PI	Amount Mobilized (Rs.)	Self appraisal score	API score Verified	Page No. of relevant documents
Sub Total C(iv)							

Total C

(i+ii+iii+iv)

(D) Research Guidance (In the case of joint supervision points are to be equally shared)

(For M.Phil. degree awarded 3 points per candidate, Ph.D. degree awarded 10 points per candidate.

Ph.D. thesis submitted 7 points per candidate)

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score Claimed by the candidate	API Score Verified	Page No. of relevant documents
M. Phil or equivalent						
Ph. D. or equivalent						
Sub Total D						

(E) (i) Training Courses, teaching Learning Evaluation Technology Programs, Faculty Development Programs, Soft skill development (not less than two week duration (10-12 days), 20 points each; not less than one week duration (5-6 days), 10 points each)

(Note : Maximum Score is limited to 30 points only)

Sr. No.	Program	Duration	Organized by	API Score Claimed by the candidate	API Score Verified	Page No. of relevant documents
Sub Total E(i)						

(ii) Papers presented in Conferences, Seminars, Workshops, Symposia etc.

Presentation of research paper (oral/poster) with certificate indicating the title of the paper in international 10 points, national 7.5 points, and regional/state level 5 points; local-university/college level 3 points each. (In case of joint output points are to be shared in 60:40 ratios)

Sr. No.	Title of the paper presented	Title of Conference / Seminar	Organized by	Whether international /National/State /Regional/College or University level	API Score Claimed by the candidate	API Score Verified	Page No. of relevant documents
Sub Total E(ii)							

(iii) Invited subject lectures and session chairmanship at national or international conference/seminar etc. (e.g. Session chairman inaugurate and key note address, Resource person.)

(International level 10 points, National level 7.5 points,)

Sr. No.	Title of Lecture / Academic Session	Title of Conference / Seminar etc	Organized by	Whether international /National	API score claimed	API Score Verified	Page No. of relevant documents
Sub Total E(iii)							

Total E (i+ii+iii)

IV. SUMMARY OF CATEGORY III

Details	By Candidate	By Committee	Remark
Total A)			
Total B)			
Total C)			
Total D)			
Total E)			
Total			

V. SUMMARY OF API SCORES

	Criteria	API score claimed	API score verified	Page No.
I	Teaching, Learning and Evaluation related activities			
II	Co-curricular, Extension, Professional development etc			
	Total I + II (Minimum Score required 100)			
III	Research and Academic Contribution			

PART C : OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards etc. not mentioned earlier.

S. No.	Details (Mention Year, value etc. where relevant)

List of Enclosures:

(Please attach, copies of certificates, and / or letters sanction orders, papers etc. wherever Necessary)

1	6
2	7
3	8
4	9
5	10

I certify that the information provided is correct as per records available with the university and/or documents enclosed along with the duly filled PBAS performa.

Signature of the faculty with
Designation, Place & Date

Signature of HOD

UNDERTAKING

I _____ undertake that the information provided is correct as per records submitted by me to College / Institute / university and / or documents enclosed along with the duly filled PBAS performa.

My PBAS based APIs score carries

Place :

Date :

Signature of the faculty with
Designation

Place :

Date :

Signature
Head of the Department

Place :

Date :

Principal / Director/ Vice- Chancellor

N. B.: The individual PBAS performa duly filled along with all enclosures, submitted for CAS promotions will be duly verified by the college/Institute/university as necessary and placed before the Screening cum Evaluation Committee or Selection Committee for assessment / verification.

Requirement of API score

(Only for deciding grades while assessing the self-assessment performa of University Assistant Professors, Associate Professors and Professors or the equivalent cadre of Adult and Continuing Education Department)

Criteria I	Criteria II	Minimum Score In Criteria I+II	Minimum Score In Criteria III	Assistant Professor with AGP Rs.6000/-	Assistant Professor with AGP Rs.7000/-	Assistant Professor with AGP Rs.8000/-	Associate Professor with AGP Rs.9000/-	Professor with AGP Rs. 10000/-	Professor with AGP Rs. 12000/-	Grade
1	2	3	4	Min.(3+4a)	Min.(3+4b)	Min.(3+4c)	Min.(3+4d)	(Min.(3+4e)	Min.(3+4f)	
75	15	100	a:10	191 & above	181 & above	191 & above	201 & above	231 & above	221 & above	A+
75	15	100	b:20	156-190	166-180	176-190	186-200	196-230	206-220	A
75	15	100	c:30	141-155	151-165	161-175	171-185	181-195	191-205	B+
75	15	100	d:40	126-140	136-150	146-160	156-170	166-180	176-190	B
75	15	100	e:50	111-125	121-135	131-145	141-155	151-165	161-175	C+
75	15	100	f:60	110	120	130	140	150	160	C

A + : Outstanding

B : Good

C + : Satisfactory

A : Excellent

B + : Very good

C : Not Satisfactory

(Note : for six monthly reports under probation, a teachers score points obtained during the six months shall be multiplied by 2, which indicate the annual score points.)

महाविद्यालयाचे नियम-

❖ GENERAL RULES & REGULATIONS

- 1) Student while studying in Satara College of Pharmacy, Satara indulging in anti-national activities contrary to the provision of Acts and Laws enforced by Government of India and any activity contrary to the rules, discipline will be liable to be expelled from the college without any notice.
- 2) If any of the statement made in application form or any information supplied by the candidate in connection with his/her admission is found to be false or incorrect later, or at any time, he/she may be expelled from the college by the Principal and prosecuted if deemed necessary. An appeal against the order of expulsion, however may be referred to the Director of Technical Education whose decision shall be final.
- 3) Students who do not join college in time are liable to be refused the admission in the current year.
- 4) Regular and punctual attendance in theory, practical, field work and class test etc is required of every regular student in order to be eligible to appear at the examination. In the case of persistent negligence of work, repeated failures at examination or unreasonable delay in presenting oneself for such examination, a student may be required to withdraw from the Institute.
- 5) When a student is absent due to illness or any other genuine cause, a written application must at once be sent to the Principal.
- 6) All fee and privileges will be forfeited if dismissed for bad conduct or any other such reasons.
- 7) Students are required to replace or repair an apparatus or other property destroyed or damaged due to their fault.
- 8) The Institute reserves the right to remove the name of any student from the roll due to.
 - a) Failure to pay college fee in time.
 - b) Failure to come upto prescribed standard.
 - c) Unsatisfactory conduct.
- 9) Any student will be liable for rustication for behaving in a manner subversive to discipline or for any grave misconduct like taking part in any kind of hooliganism either inside or outside the institute and/or hostel premises, intimidation to any one belonging to the Institute, unauthorized absence from attending classes, taking part in any unacademic and antisocial activity, any act of similar nature and conviction in court of law for criminal offences.
- 10) The institute reserves the right to refuse admission / registration at his own discretion to any student at the beginning of any academic semester, for reason of his / her behaving in a manner subversive to discipline or for any grave misconduct and whose behavior / activity in the opinion of the Director may not be considered as conducive to the maintenance of discipline in the Institute.
- 11) Every Student should check the percentage of attendance from time to time and the parents/guardians also should keep a watch in regard to the percentage of attendance of their sons / daughters/wards and progress in studies. According to present ordinance every student must attend at least 80% Lectures, Laboratory classes and must complete class work, term work and sessional work for being eligible to appear at the Examination.

The Institute does not undertake the responsibility to intimate the shortage of attendance of any student unless asked for.

- 12) Wearing college uniform with Identity card is daily mandatory.

महाविद्यालय कामकाजाची वेळ:- सकाळी. १०.१५ ते ०५.१५ वा.

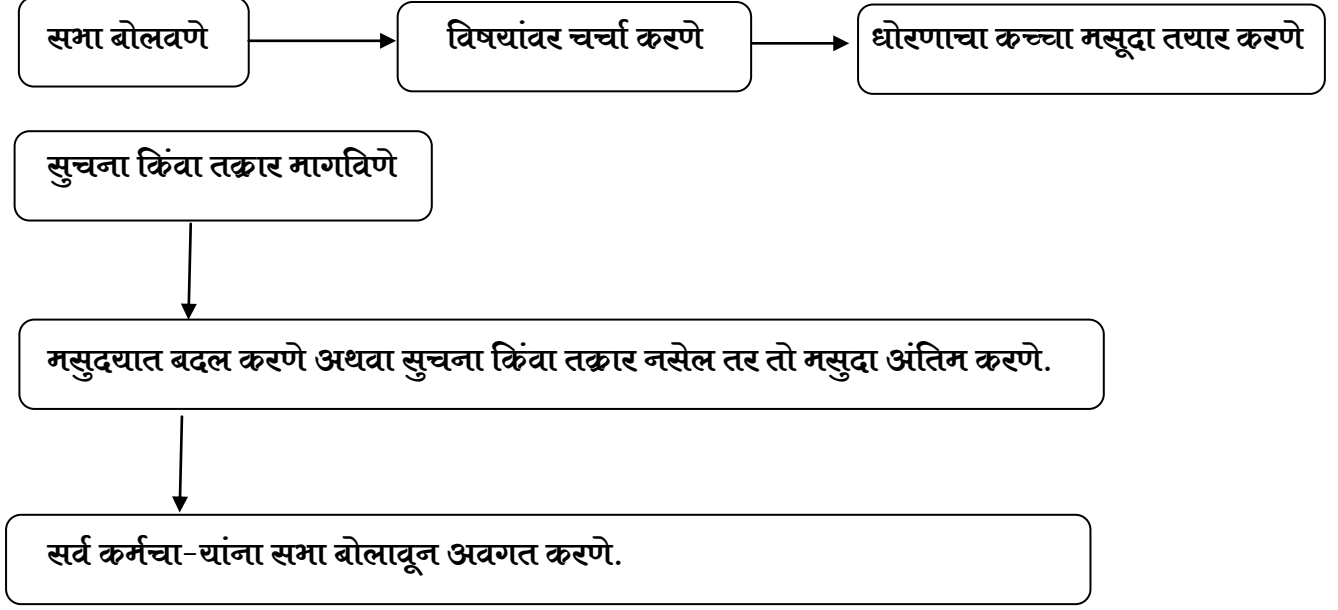
मुदद्द कं. ६. त्याच्याकडे असलेल्या किंवा त्याच्या नियंत्रणाखली असलेल्या दस्तऐवजांच्या प्रवर्गाचे
विवरण ;

Sr.No.	Name of Department	Documents
1	Internal Quality Assurance & Redressal Committee	1) Internal Quality Assurance & Redressal Committee Proceeding
2	Alumni Association	1) Alumni Association related all documents
3	Training & Placement Cell	1) Data of Paper Published/Presentation 2) Workshop/Conference Attended Staff. 3) MOU Record. 4) Industrial Visits 5) Campus Interview Record 6) Guest Lecture Record
4	Academic	1) University Letter Semester Start & End. 2) Workload & Time table 3) Students Attendance Report 4) Class Test Record 5) Parent Teacher Record 6) Extra Lectures Record
5	Examination University	1) Result Analysis 2) University Ledger 3) Exam Time-Table of University
6	GPAT	1) GPAT Qualified students Data
7	Sessional Exam (Internal)	1) CPCSEA committee record 2) Sessional Exam Paper record 3) Sessional Exam Time-Table 4) Mother register with signature of Staff & Principal

Sr.No.	Name of Department	Documents
8	Welfare	1) Staff Meeting Proceeding Record
9	Prevention of Sexual Harassment	1) Proceeding of Prevention of Sexual Harassment 2) Various scholarship students record. 3) Publicity record.
10	Lead College Activity	1) Report of sport activities Lead college & Inter college. 2) Record of student participation in inter collegiate/University Sports.
11	Cultural	1) Report of cultural Activities Lead college & Inter college. 2) Proceeding of Student Council & Gymkhana 3) Certificates of Students participate in various activities
12	Office Department	1) Approval letters of staff 2) AICTE, PCI & University Approval letters. 3) Building plan & completion 4) Students General Register 5) Merit list 6) LMC/Governing Body Proceeding register
13	Account Department	1) Audited balance sheet of college budget copy 2) Students fess register 3) Receipt books of student fees 4) Payment register of teaching & non teaching B.Pharm. & M.Pharm. 5) Budget copy 2013-14
14	Administrative	1) Service books record of teaching & non teaching staff-Duplicate copy
		1) Leave record of Teaching & Non teaching staff 2) Teaching & Non teaching muster
15	Scholarship Department	1) Scholarship record of students B & M.Pharm. 2) Appointment order & joining report of teaching & non teaching staff 3) Proceeding of Standing committee
16	Library	1) Accession register of library 2) National & International journal record 3) Daily record of students & staff 4) List of books & journals (B & M Pharm) 5) Books exchange record
17	Publicity Department	1) Publicity File
18	Store Department	1) Dead stock register of instruments & equipments 2) Dead stock register of computers 3) Dead stock register of chemicals & glassware's 4) Alcohol register 5) Indent record with laboratory & other department 6) Proceeding of purchase committee

Sr.No.	Name of Department	Documents
19	Computer Department	1) Record of number of computers & printers 2) Internet usage record.
20	Electric	1) Dead stock registers of electric & furniture. 2) 7/12 & sale deed record of college 3) Electric Backup & Generator
21	Laboratory Departments	1) Consumption register chemical & glasswares 2) Dead stock register of instruments & equipments 3) Alcohol register 4) Indent record with store

मुददा क्रं. ७. आपले धोरण तयार करण्याच्या किंवा त्याची अंमलबजावणी करण्याच्या संबंधात, लोकांशी विचारविनिमय करण्यासाठी किंवा लोकांकडून निवेदने केली जाण्यासाठी अस्तित्वात असलेल्या कोणत्याही व्यवस्थेचा तपशील ;



मुदद्द क्रं. ८. आपला एक भाग म्हणून किंवा सल्ला देण्याच्या प्रयोजनासाठी म्हणून घटित केलेल्या दोन किंवा अधिक व्यक्तींच्या मिळून बनलेल्या मंडळांचे, परिषदांचे, समित्यांचे, आणि अन्य निकायांचे विवरण ; आणि त्या मंडळाच्या, परिषदांच्या, समित्यांच्या आणि अन्य निकायांच्या बंठकी लोकांसाठी खुल्या आहेत किंवा कसे किंवा अशा बैठकीची कार्यवृत्ते जनतेला पहावयास मिळण्याजोगी आहेत किंवा कसे याबाबतचे विवरण ;

WORKING COMMITTEE

1. ACADEMIC COMMITTEE
2. CULTURAL COMMITTEE
3. MAGAZINE COMMITTEE
4. EXAM. COMMITTEE
5. N.S.S COMMITTEE
6. SPORTS COMMITTEE
7. TRAINING & PLACEMENT CELL
8. PURCHASE & STORES COMMITTEE
9. LIBRARY & COMPUTER
10. COMMITTEE FOR STAFF / STUDENT WELFARE
11. RESEARCH COMMITTEE
12. INTERNAL QUALITY ASSURANCE CELL (N.B.A. Work)
13. JOURNAL CLUB COMMITTEE
14. WEBSITE MAINTENANCE COMMITTEE
15. MEDICINAL PLANT GARDEN & MUSEUM
16. COMPETITIVE EXAMS
17. DOCUMENTATION
18. SCHOLARSHIPS (UNIVERSITY & OTHERS)
19. FINANCE & BUDGET COMMITTEE
20. BUILDING COMMITTEE
21. COMMITTEE FOR PREVENTION OF SEXUAL HARRASSMENT
22. ANTI-RAGGING & DISCIPLINE COMMITTEE
23. ADMISSION COMMITTEE
24. STATE LEVEL ELOCUTION COMPETITION
25. SAFETY AND DIASASTER MANAGEMENT
26. PUBLICITY COMMITTEE
27. AICTE/DST/SHIVAJI UNIVERSITY/DTE/PCI
(Affiliation, Proposals, Inspections, Interviews)

मंडळांच्या, परिषदांच्या, समित्यांच्या बैठकी कमिटीतील सदस्यांच्या व्यतीरिक्त इतर व्यक्तींना वरिष्ठांच्या परवानगीने स्वुल्या आहेत. तसेच बैठकीची कार्यवृत्ते जनतेस पहावयास उपलब्ध आहेत.

मुदद्द क्रं. ९. आपल्या अधिका-यांची आणि कर्मचा-यांची निर्देशिका ;

बी.फार्मसी कर्मचा-यांची यादी शिक्षक कर्मचारी

अ.नं.	कर्मचा-याचे नाव	पद
1	Prof.(Dr.) Gawade Shivaji Prataprao	Principal & Professor
2	Miss.Kadam Seemadevi Suresh	Assistant Professor
3	Mrs. Jagtap Meena Kiran	Assistant Professor
4	Shri.Udugade Babaso Vitthal	Assistant Professor
5	Shri.Belhekar Santosh Nivrutti	Assistant Professor
6	Mrs. Salunkhe Anuradha Kameshwar	Assistant Professor
7	Miss. Mane Varsha Balkrishna	Assistant Professor
8	Miss. Patil Manisha Vykantrao	Assistant Professor
9	Shri. Tare Harshal Liladhar	Assistant Professor
10	Shri. Shinde Manoj Balasaheb	Assistant Professor
11	Mrs. Veer Manisha Nitin	Assistant Professor
12	Shri.Sable Vijay Uttam	Assistant Professor
13	Shri.Bhosale Avinash Shankar	Assistant Professor
14	Shri.Suryawanshi Sachin Vilas	Assistant Professor
15	Miss.Kabra Ruchika Premasukh	Assistant Professor
16	Shri.Bhosale Rohit Rajendra	Assistant Professor
17	Shri.Sawant Harshad Prabhakar	Assistant Professor
18	Shri Gharge Pravin Surendra	Assistant Professor
19	Miss.Kadam Satwashila Shahajirao	Assistant Professor

बी. फार्मसी शिक्षकेत्तर कर्मचारी

1	Shri. Kale Hemant Jaywantrao	Registrar
2	Shri.Ghanwat Pravin Hanamant	Comp. Operator
3	Shri.Lembhe Manoj Madhusudan	Assist. Librarian
4	Mrs.Pawar Sangeeta Sanjay	Accountant
5	Mrs.Dhamnerkar Manjusha Ravindra	Lab.Tech.
6	Shri.Kadam Duryodhan Jagannath	Store Keeper
7	Shri.Jadhav Santosh Shankar	Lab.Tech.
8	Shri.Lad Kiran Laxman	Electrician
9	Shri.Pawar Ram Netaji	Clerk
10	Shri.Gharge Sandeep Gulabrao	Lab.Tech.
11	Shri.Mahadik Suraj Hanamant	Clerk
12	Mrs. Shinde Sadhana Satish	Assist. Librarian
13	Mrs. Gharge Seema Satish	Clerk
14	Shri.Jadhav Tushar Pralhad	Lab. Assistant
15	Shri.Salunkhe Sambhaji Bhiku	Driver
16	Shri Tapase Ravindra Nivrutti	Driver
17	Shri.Yadav Mohan Ramchandra	Lab. Attendant
18	Shri.Salunkhe Anil Dattatray	Lab. Attendant
19	Shri.Kumbhar Nitin Narhari	Lab. Attendant
20	Shri.Kare Uttam Shivaji	Peon
21	Shri.Kadam Somnath Hindurao	Lab. Attendant
22	Shri.Katkar Shivaji Hanamant	Lab. Attendant
23	Shri.Shaikh Imran Alam	Peon
24	Shri.Sakate Arvind Vasant	Peon
25	Shri. Barge Uddhav Dasharath	Lab. Attendant

एम. फार्मसी शिक्षक कर्मचारी

अ.नं.	कर्मचा—याचे नाव	पद
1	Dr. Kulkarni Ajit Shankarrao	Vice- Principal
2	Dr.Aloorkar Nagesh Hanamant	Associate Professor
3	Dr.Gilda Suhit Shirish	Assistant Professor
4	Shri.Jadhav Rahul Laxman	Assistant Professor
5	Shri.Suryawanshi Jayprakash S.	Assistant Professor
6	Shri.Karande Kailas Madhukar	Assistant Professor

एम. फार्मसी शिक्षकेत्तर कर्मचारी

1	Shri.Pawar Sandeep Keshav	Lab. Technician
2	Mrs. Mahadik Vaishnavi Suraj	Clerk
3	Shri Wagh Santoah Bhaskar	Lab. Technician
4	Shri.Jadhav Nitin Jagannath	Driver
5	Shri.Sawant Dhanaji Laxman	Driver
6	Shri. Phadtare Sachin Vishnu	Peon
7	Shri. Salunkhe Tejas Anil	Peon
8	Shri. Jadhav Sambhaji Bhiku	Lab. Attendent
9	Shri. Deokar Yuvraj Tukaram	Watchman

मुददा क्रं. १०. आपल्या प्रत्येक अधिका-याला व कर्मचा-याला मिळणारे मासिक वेतन ; तसेच
प्राधिकरणाच्या विनियमांमध्ये तरतूद केल्याप्रमाणे नुकसानभरपाई देण्याची पध्दती;

बी. फार्मसी शिक्षक कर्मचारी

अ.नं.	कर्मचा-याचे नाव	पद	वित्तलब्धी
1	Prof.(Dr.) Gawade Shivaji Prataprao	Principal & Professor	136873
2	Miss.Kadam Seemadevi Suresh	Assistant Professor	51255
3	Mrs. Jagtap Meena Kiran	Assistant Professor	46478
4	Shri.Udugade Babaso Vitthal	Assistant Professor	46478
5	Shri.Belhekar Santosh Nivrutti	Assistant Professor	47808
6	Mrs. Salunkhe Anuradha Kameshwar	Assistant Professor	45200
7	Miss. Mane Varsha Balkrishna	Assistant Professor	42750
8	Miss. Patil Manisha Vykantrao	Assistant Professor	41578
9	Shri. Tare Harshal Liladhar	Assistant Professor	41578
10	Shri. Shinde Manoj Balasaheb	Assistant Professor	41578
11	Mrs. Veer Manisha Nitin	Assistant Professor	42750
12	Shri.Sable Vijay Uttam	Assistant Professor	41578
13	Shri.Bhosale Avinash Shankar	Assistant Professor	41578
14	Shri.Suryawanshi Sachin Vilas	Assistant Professor	41578
15	Miss.Kabra Ruchika Premasukh	Assistant Professor	40440
16	Shri.Bhosale Rohit Rajendra	Assistant Professor	40440
17	Shri.Sawant Harshad Prabhakar	Assistant Professor	40440
18	Shri Gharge Pravin Surendra	Assistant Professor	40440
19	Miss.Kadam Satwashila Shahajirao	Assistant Professor	40440

बी. फार्मसी शिक्षकेत्तर कर्मचारी

1	Shri. Kale Hemant Jaywantrao	Registrar	37948
2	Shri.Ghanwat Pravin Hanamant	Comp. Operator	31315
3	Shri.Lembhe Manoj Madhusudan	Assist. Librarian	29268
4	Mrs.Pawar Sangeeta Sanjay	Accountant	29250
5	Mrs.Dhamnerkar Manjusha Ravindra	Lab.Tech.	25855
6	Shri.Kadam Duryodhan Jagannath	Store Keeper	28743
7	Shri.Jadhav Santosh Shankar	Lab.Tech.	25593
8	Shri.Lad Kiran Laxman	Electrician	24840
9	Shri.Pawar Ram Netaji	Clerk	20430
10	Shri.Gharge Sandeep Gulabrao	Lab.Tech.	24788
11	Shri.Mahadik Suraj Hanamant	Clerk	19713
12	Mrs. Shinde Sadhana Satish	Assist. Librarian	19100
13	Mrs. Gharge Seema Satish	Clerk	15920
14	Shri.Jadhav Tushar Pralhad	Lab. Assistant	18663
15	Shri.Salunkhe Sambhaji Bhiku	Driver	21843
16	Shri Tapase Ravindra Nivrutti	Driver	18015
17	Shri.Yadav Mohan Ramchandra	Lab. Attendant	15605
18	Shri.Salunkhe Anil Dattatray	Lab. Attendant	17003
19	Shri.Kumbhar Nitin Narhari	Lab. Attendant	15605
20	Shri.Kare Uttam Shivaji	Peon	15115
21	Shri.Kadam Somnath Hindurao	Lab. Attendant	15115
22	Shri.Katkar Shivaji Hanamant	Lab. Attendant	14835
23	Shri.Shaikh Imran Alam	Peon	14590
24	Shri.Sakate Arvind Vasant	Peon	11668
25	Shri. Barge Uddhav Dasharath	Lab. Attendant	16060

एम. फार्मसी शिक्षक कर्मचारी

अ.नं.	कर्मचा—याचे नाव	पद	वित्तलब्धी
1	Dr. Kulkarni Ajit Shankarrao	Vice- Principal	114150
2	Dr.Aloorkar Nagesh Hanamant	Associate Professor	90665
3	Dr.Gilda Suhit Shirish	Assistant Professor	45200
4	Shri.Jadhav Rahul Laxman	Assistant Professor	50573
5	Shri.Suryawanshi Jayprakash S.	Assistant Professor	50573
6	Shri.Karande Kailas Madhukar	Assistant Professor	50573

एम. फार्मसी शिक्षकेत्तर कर्मचारी

1	Shri.Pawar Sandeep Keshav	Lab. Technician	24438
2	Miss. Jadhav Vaishali Manikrao	Clerk	19415
3	Shri Wagh Santoah Bhaskar	Lab. Technician	22443
4	Shri.Jadhav Nitin Jagannath	Driver	18015
5	Shri.Sawant Dhanaji Laxman	Driver	18015
6	Shri. Phadtare Sachin Vishnu	Peon	14590
7	Shri. Salunkhe Tejas Anil	Peon	11668
8	Shri. Jadhav Sambhaji Bhiku	Lab. Attendent	16060
9	Shri. Deokar Yuvraj Tukaram	Watchman	12000

नुकसाण भरपाई:- विमा पॉलिसी, विमा ग्रुप ग्रॅच्युईटी

मुदद्द क्रं. ११. सर्व योजनांचा तपशील प्रस्ताविक खर्च दर्शविणारा, आपल्या प्रत्येक अभिकरणाला नेमून दिलेला अर्थसंकल्प आणि संवितरित केलेल्या रकमांचा तपशील;

BUDGET 2014-2015

PAYMENT		AMOUNT	RECEIPTS		AMOUNT
EXPENSES IN RESPECT		2,117,000.00	INTEREST		-
Bank Interest	1,617,000.00				
Building Maintenance	500,000.00		DIVIDEND		
Insurance					
	-		INCOME FROM OTHER SOURCES		
ESTABLISHMENT EXPESSES		30,757,000.00	Tution Fees Development Fees	34,682,346.00	
			Form & Prospects	130,050.00	
Administrative Expenses	275,000.00		Journal Fees	350,000.00	
Advertisement Expenses	10,000.00		Hostel Fees	320,000.00	
Approvals and Affiliation	163,000.00		Student Fine	2,500.00	
Chemical Expences	360,000.00		Breakage	160,000.00	
Elocution Competition Exp	25,000.00		School Leavings & Bonafide Certificates	18,500.00	
Electric Expenses	160,000.00			-	
Exam. Expenses	35,000.00				
Faculty Development Prog.					

	2525,000.00			
Garden Expenses & Housekeeping	46,000.00			
Glasswares Expenses	205,000.00			
Group Gratuity Expenses	2,700,000.00		OTHER EARMARKED FUND	-
Guest Lecturer	10,000.00		Any Other Fund	
Hotel & Hospitality Expenses	55,000.00			
Induction Programme Expenses	10,000.00			
Inspection Exp.	15,000.00			
Laboratory Expenses	45,000.00			
Newspapers & Periodicals	37,000.00		CASH AND BANK BALANCES	93,116.00
Postage & Courier Expenses	10,000.00		Cash in Hand	3,226.00
Printing & Stationary Expenses	335,000.00		Bank Balances	89,890.00
Providend Fund	200,000.00			
Repairs & Maintenance	150,000.00		INCOME OUTSTANDINGS	17,896,619.00
Salary, Wages and Bonus	25,500,000.00		Fees Receivables	17,896,619.00
Sport Expenses	25,000.00		Interest Receivable	
Staff Welfare Expenses	20,000.00		Any Other Receivables	
Student Walefare Expenses	15,000.00			

Telephone Charges	160,000.00		LOANS	-
Training & Placement Expenses	30,000.00		Loans Received from Bank	
Transport Expenses	5,000.00			
Travelling Expenses	50,000.00			
Vehicle Expenses	36,000.00		Net Deficit	(7,714,218.00)
Water Charges	20,000.00			
Workshop Expenses	25,000.00			
AUDIT FEES		101,124.00		
MISCELLANEOUS EXPENSES		67,000.00		
Bank Charges & Commission	15,000.00			
Cultural Expenses	50,000.00			
Misc. Expenses	2,000.00			
EXPENDITURE ON OBJECT OF TRUST		-		
Medical Relief				
Educational Expenses				
INVESTMENT		-		
FD'S with Bank	-			
IMMOVABLE PROPERTIES		700,000.00		
Addition in Building	700,000.00			

		2,445,000.00			
MOVABLE PROPERTIES					
Addition in Equipments	660,000.00				
Addition in Furniture	500,000.00				
Addition in Dead Stock	200,000.00				
Addition in Computers	385,000.00				
Addition in Books	300,000.00				
Addition in Electrical Installation	300,000.00				
Any other Assets	100,000.00				
CURRENT LIABILITIES		4,900,789.00			
Payment To Creditors	3,562,960.00				
Scholarship	630,000.00				
Anamat/Advances	111,829.00				
Caution Money Deposit	241,000.00				
Any Other Issue(E.A,GTT,M.PH	355,000.00				

G.E.S.Incometax,Profession tax & PF etc					
LOANS		4,851,000.00			
Repayment of Loans	4,851,000.00				
Total		45,938,913.00	Total		45,938,913.00

मुदद्द क्रं. १२. अर्थसहाय्य कार्यक्रमाच्या अंमलबजावणीची रीत तसेच वाटप केलेल्या रकमा आणि अशा कार्यक्रमांच्या लाभार्थिका-यांचा तपशील;
महाविद्यालयाच्या स्टाफ अँड स्टुडन्ट वेलफेअर यांच्या मार्फत गरजू कर्मचा-यांना अर्थसहाय्य केलेले आहे.

अ.क्रं.	लाभार्थी नांव	लाभार्थी रक्कम रु.
१	श्री. चोपडे जयकर शंकर	५०००/-
२	श्री. शिर्के दिपक श्रीरंग	५०००/-
३	श्री. लाड किरण लक्ष्मण	१०००/-

मुदद्द क्रं. १३. ज्या व्यक्तींना सवलती, परवाने किंवा प्राधिकरपत्रे दिलेली आहेत अशा व्यक्तींचा तपशील;

राष्ट्रीय कौशल्य कार्यक्रम योजने अंतर्गत प्रा. सुर्यवंशी जयप्रकाश सीताराम व प्रा. कारंडे कैलास मधुकर यांना कार्यालयीन आदेशाने सदर योजनेचे प्राधिकरपत्रे देण्यात आलेली आहेत. तसेच मा. प्राचार्य यांना पेट्रोल भत्ता संस्थेमार्फत दिलेला आहे.

मुदद्द क्रं. १४. इलेक्ट्रॉनिक स्वरूपात त्यास उपलब्ध असलेल्या किंवा त्याच्याकडे असलेल्या माहितीच्या संबंधातील तपशील;

१. सभा कार्यवृत्तांत २. निकाल ३. शैक्षणिक वेळापत्रक ४. शैक्षणिक बाबी ५. राष्ट्रीय सेवा योजना ६. ट्रेनिंग अँड प्लेसमेंट माहिती ७. विभागवार माहिती.

मुदद्द क्रं. १५. माहिती मिळविण्यासाठी नागरिकांना उपलब्ध असणा-या सुविधांचा तपशील, तसेच सार्वजनिक वापरासाठी चालविण्यात येते असलेल्या ग्रंथालयाच्या किंवा वाचनालयाच्या कामकाजाच्या वेळांचा तपशील;

सुविधा:- १. महाविद्यालय संकेतस्थळ २. नियुक्त माहिती अधिकारी

ग्रंथालय कामकाजाच्या वेळा:- सकाळी १०.१५ ते सायं. ५.१५ वा.

मुददा क्रं. १६. जन माहिती अधिका-यांची नावे, पदनामे आणि इतर तपशील ;

Name of Institute	Name of Information Officer with Address	Name of Assistant Information Officer with Address	Name of Appellate Officer with Address
SATARA COLLEGE OF PHARMACY, SATARA.	Dr. Gawade Shivaji Prataprao Satara College of Pharmacy, Plot No. 1539, New Addl. M.I.D.C., Behind Spicer India Ltd., Degaon, Satara. Mobile – 9096227261. Phone No.- (02162) 275164. Fax No. - (02162) 275043.	Shri. Kulkarni Ajit Shankarrao Satara College of Pharmacy, Plot No. 1539, New Addl. M.I.D.C., Behind Spicer India Ltd., Degaon, Satara. Mobile – 7709574324. Phone No.- (02162) 275164. Fax No. - (02162) 275043.	Shri. Kale Hemant Jaywant Satara College of Pharmacy, Plot No. 1539, New Addl. M.I.D.C., Behind Spicer India Ltd., Degaon, Satara. Mobile – 9860641787. Phone No.- (02162) 275164. Fax No. - (02162) 275043.

मुददा क्रं. १७. विहित करण्यात येईल अशी इतर माहिती ;

महाविद्यालय सांस्कृतिक, सामाजिक, क्रिडा इत्यादी उपलब्ध माहिती.